

Room	Tick Box	Special Notes	Room	Tick Box	Special Notes
Lounge / Dining Room			Bedrooms		
Vacuum			Change bedding		
Wash Floor			Make Beds		
Dust Surfaces			Vacuum		
Clean Inside Windows / Ledges			Wash Floor		
Wipe Skirting and Doors			Dust Surfaces		
Clean Tables			Clean Inside Windows / Ledges		
Dust Chairs			Wipe Skirting and Doors		
Clean Mirrors			Clean Mirrors		
Clean Under Rugs			Front of Wardrobes / Cupboards		
Display Cabinets – Dust Contents					
Clean Skirting					
Clean Fireplace			Bathrooms		
Clean Pictures			Bath, Sink, Shower, W.C.		
			Taps & Shower accessories		
			Wipe Tiles		
Kitchen & Utility			Wash Floors		
Laundry			Worktops		
Wash Up			Clean Mirrors		
Clean Sink & Taps			Change Towelling		
Clean Worktops			Clean Inside Windows / Ledges		
Clean Cupboard Fronts & Doors			Cupboard fronts		
Clean Inside Cupboards					
Clean Hob					
Clean Inside Oven			Lobby, Landing, Stairs		
Clean Inside Microwave			Vacuum		
Clean Inside Fridge			Wipe Skirting and Doors		
Wash Floors			Clean Mirrors		
Clean Inside Windows / Ledges			Clean Inside Windows / Ledges		
Wipe Skirting and Doors			Dust Surfaces		
Empty Dishwasher					
			Ironing		
			(Please leave required items out)		